

Corporate Office :
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Factory :
Kanchpur, Sonargaon, Narayanganj, Bangladesh.



Esquire Knit Composite Ltd.

Certified by :



NOTICE OF THE TWENTY-THIRD ANNUAL GENERAL MEETING

Notice is hereby given that the 23rd Annual General Meeting of the Shareholders of Esquire Knit Composite PLC will be held virtually by using a Digital Platform on Thursday, 25 January 2024 at 11:00 a.m. (Dhaka time) to transact the following business:

AGENDA

1. To receive, consider and adopt the Audited Financial Statements (both Standalone and Consolidated) of the Company for the financial year ended 30 June 2023, together with the Reports of the Board of Directors and the Auditors thereon.
2. To declare a Dividend for the financial year ended 30 June 2023. The Board of Directors has recommended a Dividend of Tk. 1.00 per share of Tk. 10.00 each (excluding sponsors and directors) i.e., 10% cash dividend.
3. To elect/re-elect Mr. Md. Ehsanul Habib and Mr. Md. Muddasar Hossain, Directors of the Company in terms of the relevant provision of the Articles of Association, who retire by rotation and being eligible, offer themselves for re-election.
4. To appoint M/s. Pinaki & Company, Chartered Accountants as Statutory Auditors for the financial year 2023-2024 and fix their remuneration.
5. To appoint M/s. Chowdhury Bhattacharjee & Co., Chartered Accountants as Corporate Governance Compliance Auditors for the financial year 2023-2024 and fix their remuneration.

All Shareholders of the Company are requested to kindly attend the Meeting accordingly.

Monday, Dhaka
30 October 2023

By order of the Board


Md. Monir Hossain
Company Secretary

Notes:

1. The 'Record Date' of the Company shall be on **Tuesday, 5 December 2023**. The shareholders whose names will appear in the Share Register of the Company or in the Depository Register on the 'Record Date' i.e., **5 December 2023**, will be entitled to attend the Annual General Meeting.
2. A Member entitled to attend and vote at the Annual General Meeting may appoint a Proxy to attend and vote in his/her stead. The proxy form duly stamped valuing Tk. 20/- must be deposited at the Registered Office of the Company not later than 48 hours before the time fixed for the meeting.
3. The Annual Report for the financial year 2022-2023 will be sent through the e-mail address of the Shareholders and will be available on the Website of the Company at: www.esquireknit.com.
4. The Shareholders will join the Virtual Annual General Meeting through the link <https://esquireknit.bdvirtualagm.com>. The Shareholders will be able to submit their questions/comments and vote electronically 24 (twenty-four) hours before commencement of the AGM and also during the AGM. For logging in to the system, the Shareholders need to put their 16-digit Beneficial Owner (BO) ID/Folio Number and other credentials as proof by visiting the said link.
5. Members whose Name, TIN, Bank Account Number, e-mail addresses and mobile number have not been updated/changed in the meantime, are requested to update the same.
6. The concerned Brokerage House/DPs are requested to provide us with the statement (both the hard & soft copy) on or before 21 December 2023 with details of their margin loan holders entitled to dividend for the financial year ended on 30 June 2023.
7. We encourage the members to log into the system prior to the meeting start time. Please allow ample time to log in and establish your connectivity. For any IT-related guidelines, Shareholders may contact vide Mobile Number +8801713-335876 or e-mail: cs@esquire.com.bd.
8. In compliance with the circular No. SEC/CMRRCD/2009-193/154 dated 24 October 2013 issued by BSEC, no benefit in cash or kind shall offered to the members during the Annual General Meeting.

Member of



Esquire Group